

Common Defects on Adult Leader Applications

There are two pages of the application that need to be completed and turned in to the council, along with a Youth Protection Training certificate, in order to be processed.

One of those pages (identified below as the “CBC” page) contains information about the criminal background check progress and asks for the name of the applicant and their signature, authorizing the council to complete a background check.

“CBC” Page

Disclosure/Authorization Form
NOTICE TO APPLICANT REGARDING BACKGROUND CHECK

In order to safeguard the youth in our units, the Boy Scouts of America will procure consumer reports on you in connection with your application to serve as a volunteer, and the Boy Scouts of America may procure additional consumer reports at any time during your service as a volunteer in order to evaluate your continued suitability for volunteer service. The Boy Scouts of America has contracted with ChoicePoint, a consumer reporting agency, to provide the consumer reports. ChoicePoint may be contacted by mail at ChoicePoint, 1530 Alhambra Drive, Alhambra, CA 91805 or by telephone at 800-645-5274.

The consumer reports may contain information bearing on your character, general reputation, personal characteristics, and needs of living. The types of information that may be observed include but are not limited to Social Security number verification, sex offender registry checks, criminal records checks, inmate records searches, and court records checks. The information contained in these consumer reports may be obtained by ChoicePoint from public record sources. The consumer reports will not include credit record checks or motor vehicle record checks.

The nature and scope of the consumer reports are described above. Nonetheless, you are entitled to request a complete and accurate disclosure of the nature and scope of such reports by submitting a written request to ChoicePoint at the address listed above. Additional notices for applicants in California, New York, Minnesota, and Oklahoma are provided.

ADDITIONAL NOTICES TO CALIFORNIA, MINNESOTA, OKLAHOMA, AND NEW YORK APPLICANTS

California
Under California law, the consumer reports described above that the Boy Scouts of America will procure on you are defined as investigative consumer reports. These reports will be procured in connection with your application to serve as a volunteer, and additional reports may be procured at any time during your service as a volunteer in order to evaluate your continued suitability for volunteer service. The reports may include information on your character, general reputation, personal characteristics, and needs of living.

Under section 175E.02 of the California Civil Code, you may inspect the file maintained on you by ChoicePoint, during normal business hours and with proper identification. You may also obtain a copy of the file, upon submitting proper identification and paying the costs of duplication. In accordance with ChoicePoint's policies in person, during normal business hours and on reasonable notice, or by certified mail upon making a written request. You may also receive a summary of the information contained in the file by telephone. ChoicePoint will provide a broad summary to explain any information furnished to you and will provide a written explanation of any such information. This written explanation will be provided whenever a file is provided to you for visual inspection. If you appear in person, you may be accompanied by one other person of your choosing, who must furnish reasonable identification.

For Applicants in California, Minnesota, and Oklahoma Only

You have the right to request a free copy of any report procured on you. If you wish to receive a free copy of any report procured on you, check the box below.

I request a free copy of any report procured on me.

New York

As explained above, a consumer report will be requested in connection with your application, and additional consumer reports may be requested during the course of your service with the Boy Scouts of America. You have the right upon request, to be advised whether or not a consumer report was requested and, if a consumer report was requested, of the name and address of the consumer reporting agency that furnished the consumer report.

APPLICANT'S ACKNOWLEDGMENT AND AUTHORIZATION

I have carefully read this notice and as indicated here and I hereby authorize the Boy Scouts of America and ChoicePoint to procure a consumer report, which as described above will include information relating to my criminal history as received from reporting agencies. I understand that this information will be used to determine my eligibility for a volunteer position with the Boy Scouts of America. I have understood that you may at any time request additional consumer reports may be procured at any time. I understand that the Boy Scouts of America chooses not to accept, try application or to revoke my membership based on information contained in a consumer report. I will receive a summary of my rights under the Fair Credit Reporting Act and similar information from the reporting agency, ChoicePoint.

My signature below indicates that I have read, understood, and accept the accompanying disclosures and acknowledgments.

First name (do not include or misspell) Middle name Last name Initial

Address (street) City State ZIP

Signature of applicant



These highlighted areas are often missed, but are required.

- Date of birth
- Social Security #
- Questions 6a-e

The other page that needs to be completed looks like the form shown to the right.

ADULT APPLICATION

This form is read by machine. Please print the numbers and letters on shown.

UNIT SCOUTS (year-to-date)

DATE OF BIRTH: / /

TRANSFERRING FROM: (Council No.) (Unit No.)

APPLICANT'S SIGNATURE: _____

UNIT COMMITTEE CHAIR SIGNATURE: _____

CHARTER ORG REPRESENTATIVE SIGNATURE: _____

The applicant's signature is required in the two highlighted areas.

Signature of unit committee chair is required.

Signature of charter org representative is required.

Common Defects on Youth Applications

The following items must be completed - if any of these are missed, the application can't be Processed:

- Youth members date of birth
- Youth member's grade
- Signature of Unit Leader
- Signature of Parent/Guardian

If the youth member is in the 1st grade, the parent section must also be completed with a date of birth.

This form is read by machine. Please print the numbers and letters as shown on the sample application.

YOUTH MEMBERSHIP

Unit type: (Fill in the circle.) Cub Scout Pack, Boy Scout Troop, Varsity Scout Team, Venturing Crew, Sea Scout Ship, Lone Cub Scout, Lone Boy Scout, Arrow of Light earned

For pack registration select one: Tiger Cub, Cub Scout, Webelos Scout

Mark here if new to Scouting, Former Scout, Former Venturer, Former Sea Scout

If applicant has an unexpired membership certificate, registration may be accomplished in this unit by paying \$1 for processing the transfer. Mark and attach certificate. It will be returned by the council.

Transfer application, Transfer from council number, Unit type: Pack, Troop, Team, Crew, Ship, Unit number

Enter membership number from unexpired certificate:

Name and address information (Please print one letter in each space—press hard, you are making a copy.)

First name (No initials or nicknames), Middle name, Last name, Suffix

Country, Mailing address, City, State, Zip code

Home phone, Date of birth (mm/dd/yyyy), Grade, Ethnic background: African American, Native American, Alaska Native, Asian, Caucasian/White, Hispanic/Latino, Pacific Islander, Other

School, Gender: Male, Female, Boys' Life subscription

Parent/guardian information

Mark here if address is same as above, I commit to be an active ScoutParent, Mark here if you are the Tiger Cub adult partner

Mark here if the adult partner/ScoutParent is not living at the same address; complete and attach an adult application.

Select relationship: Parent, Guardian, Grandparent, Other (specify)

First name (No initials or nicknames), Middle name, Last name, Suffix

Country, Mailing address, City, State, Zip code

Home phone, Date of birth (mm/dd/yyyy), Occupation, Employer, Gender: M, F

Business phone, Ext., Previous Scouting experience, Cell phone

Parent/guardian e-mail address

I have read the attached information sheet and approve the application (signature of parent/guardian required if applicant is under 18 years of age).

Signature of unit leader (or designee), Date, Signature of parent/guardian

2001, Registration fee \$, Boys' Life fee \$, Signature of Venturer

LOCAL COUNCIL COPY

Retain on file for three years. 26-105C